

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – Owensville USDA Service Center
Thursday, September 6, 2012

Chairman Ron Hardecke called the regular board meeting to order at 7:30 p.m. Those present were: Chairman Ron Hardecke, Vice-Chairman Dennis Berger, Member Mike Haeffner, District Conservationist Melinda Barch, District Technician I Kory Hubbard, and District Specialist II Diana Mayfield. Secretary Will McClain and Treasurer Debra Nowack were absent.

Kyle Lairmore, Private Lands Conservationist, was also present.

The minutes of the August meeting were reviewed. Ron Hardecke made a recommendation to strike out one statement in the minutes. Mike Haeffner made the motion to approve the minutes with the correction. Debra Nowack seconded the motion. Motion carried 3-0.

The closed minutes for July were reviewed. Dennis Berger made the motion to approve the closed minutes as presented. Mike Haeffner seconded the motion. The motion carried 3-0.

The May closed session minutes were unavailable; therefore, they are passed over until the next meeting.

The July and August Treasurer's Report were reviewed. The John Deere Drill bills were discussed. The District will ask Gary Miller for the itemized bills for any materials that he puts on the drill but does not charge directly to the district. The timesheets were reviewed. Mike Haeffner moved to accept the treasurer's reports and timesheets as presented. Dennis Berger seconded the motion. The motion carried 3-0.

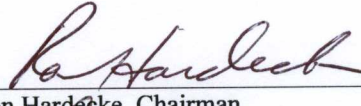
Unfinished Business

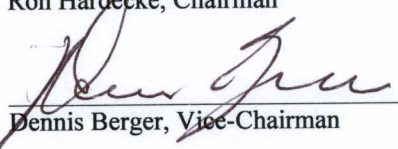
- ❖ Melinda Barch briefed the board that the Smith project is complete and the Aubuchon project just needs to be seeded. Ron Hardecke indicated that he was disappointed with the rock blanket that was put on at Smith's. He felt at least some kind of weir should have been put into place. Melinda Barch suggested that a sign-up period of September 10 – 28th be announced for the next CCPI. She reminded the Board that the funds are contingent on the approval of a new Farm Bill. Melinda Barch asked Diana to get an article to the newspapers on Friday, September 7th in order to be in the next edition. Ron Hardecke asked if Melinda had any definite answer about Curtis Frolker getting a design from an outside Engineer. Melinda Barch indicated that he could do this, however, any plan must meet NRCS Standards and be approved by Dick Purcell, State Engineer. Even after that, it might not be approved for funding. She indicated that because Mr. Frolker is on a Fifth Order Stream, it could be too costly to address through the program.

- ❖ Diana Mayfield asked for the Board for clarification on whether the Women in Ag Conference should be logged as work time or leave time. She indicated that some districts go either way. She indicated that there will be workshops on soil health, cover crops etc...Dennis Berger moved to cover the workshop as work time. Mike Haeffner seconded the motion. The motion carried 3-0.
- ❖ The board reviewed the letter from Mrs. Emma Zelch in regards to the Drought Application. No action was taken.

New Business

- ❖ The Board reviewed the FY13 fund status for cost-share. Diana Mayfield briefed the board on the Leimkuehler application that was waiting for landowner signature. She indicated that he was approved for 1.5" pipe but used 1.25". When she went in to adjust the pipeline she found that the 1.25 was more costly than the 1.5. She decided not to increase the allocation, since the landowner did not use the recommended pipeline. The 1.25" does meet standards. Ron Hardecke indicated that was the right decision. Mike Haeffner moved to preapprove the cost-share (listed separately.) Dennis Berger seconded the motion. The motion carried 3-0.
- ❖ Diana Mayfield asked for volunteers for the 4th Grade Field Days on October 3rd and 4th. Mike Haeffner said that he would volunteer for both days. Ron Hardecke indicated that he would donate a piglet for the event. They will check their calendars to see if they would be available to assist.
- ❖ [REDACTED]
- ❖ The Board reviewed the NRCS and District reports submitted. Melinda Barch indicated that they would be losing a truck in Linn due to the cutbacks. This might affect the district if Mark would need to travel for a meeting. He currently uses a truck from Linn when he needs to travel great distances for meetings. It was noted that they were reducing vehicles but wanting increased field hours. Diana Mayfield asked about FSA usage and Melinda indicated that FSA is only to use the truck if it is available.
- ❖ The board reviewed the calendar of events.
- ❖ Ron Hardecke entertained a motion to adjourn. Mike Haeffner so moved. Dennis Berger seconded the motion. All in favor. Meeting adjourned at 8:35 p.m.
- ❖ Next Regular Board Meeting is scheduled for **Monday**, October 2nd, at 7:30 pm at the USDA Service Center.

 10/2/12
Ron Hardecke, Chairman

 10/2/12
Dennis Berger, Vice-Chairman

Contracts Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Board Approval	Obligated \$
WE 062-13-0069	DFR-05	WOODLAND EROSION	COOPER, RONAL & VICKI	08/27/2012	\$4,194.37
SA 062-13-0066	N574	SENSITIVE AREAS	MUNDWILLER, PAUL AND MICHAEL J.	08/16/2012	\$2,266.99
DA 062-13-0038 CO2	IRR(CONV)	DROUGHT ASSISTANCE	CHARLOTTE'S WHITE MULE INC.	08/20/2012	\$1,626.75
DA 062-13-0040 CO1	LW(DEV)	DROUGHT ASSISTANCE	GAST, HARLAN & CATHERINE	08/13/2012	\$7,113.79
DA 062-13-0041 CO2	LW(DIST)	DROUGHT ASSISTANCE	GAST, HARLAN & CATHERINE	08/13/2012	\$2,372.40
DA 062-13-0046 CO3	IRR(CONV)	DROUGHT ASSISTANCE	BURSON, TIM & MARY	08/21/2012	\$1,789.20
DA 062-13-0050	LW(DIST)	DROUGHT ASSISTANCE	WITHOUSE, JOHN & DANIELLE	08/13/2012	\$2,026.80
DA 062-13-0064	LW(DEV)	DROUGHT ASSISTANCE	LEIMKUEHLER, LARRY	08/14/2012	\$8,385.13
DA 062-13-0065	LW(DIST)	DROUGHT ASSISTANCE	LEIMKUEHLER, LARRY	08/14/2012	\$1,681.20
DA 062-13-0067 CO1	IRR WELL	DROUGHT ASSISTANCE	BURSON, TIM & MARY	08/21/2012	\$1,633.19

10 Contracts Board Approved

Sum of Contracts Obligated \$ **\$33,089.82**

Change Orders Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Contract	#	Change Order	Change
DA 062-13-0017 CO1	LW (DIST)	DROUGHT ASSISTANCE	GRASS, WARREN C & GRASS CLARENE	08/01/2012	\$1,681.20	CO1 08/30/2012 \$2,602.80	\$921.60
DA 062-13-0037 CO1	LW (DIST)	DROUGHT ASSISTANCE	BUSCHMEYER, WAYNE & VIRGINIA	08/07/2012	\$859.19	CO1 09/06/2012 \$1,681.20	\$822.01
DA 062-13-0039 CO1	LW (DIST)	DROUGHT ASSISTANCE	LOTTMANN, DAVID & ELLEN	08/08/2012	\$2,487.60	CO1 08/30/2012 \$2,212.65	(\$274.95)
DA 062-13-0047 CO1	LW (DEV)	DROUGHT ASSISTANCE	EPPLER FAMILY HOLDINGS LLC	08/01/2012	\$7,113.79	CO1 08/15/2012 \$9,490.33	\$2,376.54
DA 062-13-0051 CO1	LW (DIST)	DROUGHT ASSISTANCE	HUEBNER, KEVIN & VICKY	08/10/2012	\$2,372.40	CO1 09/01/2012 \$2,167.20	(\$205.20)
DA 062-13-0067 CO1	IRR WELL	DROUGHT ASSISTANCE	THE BURSON FAMILY REVOCABLE LIVING TRUST	08/21/2012	\$1,633.19	CO1 08/22/2012 \$1,633.19	\$0.00
GM 062-13-0003 CO1	DSP 3.4	GRAZING MANAGEMENT	BARRINGER FAMILY REVOCABLE TRUST	07/12/2012	\$529.64	CO1 08/16/2012 \$529.64	\$0.00
GM 062-13-0004 CO1	DSP 3.5	GRAZING MANAGEMENT	BARRINGER FAMILY REVOCABLE TRUST	07/12/2012	\$638.25	CO1 08/16/2012 \$638.25	\$0.00
SGE 062-13-0001 CO1	DSL-05	SHEET AND RILL / GULLY EROSION	KOHLBUSCH, SANFORD & JANET	07/12/2012	\$4,143.07	CO1 09/06/2012 \$4,143.07	\$0.00
SGE 062-13-0006 CO1	DSL-02	SHEET AND RILL / GULLY EROSION	SCHMIDT, VIRGIL W	07/12/2012	\$4,283.44	CO1 08/13/2012 \$4,276.38	(\$7.06)

10 Change Orders Board Approved

Change In Obligation **\$3,632.94**

Contract Payments Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

62 - GASCONADE SWCD

Contract #	Practice	Resource Concern	Cooperator	Approved	Contract Payment \$	Status	Date Paid
GM 062-13-0003 CO1	DSP 3.4	GRAZING MANAGEMENT 2013	BARRINGER FAMILY REVOCABLE TRUST	08/16/2012	\$529.64	PAID	08/22/2012
GM 062-12-0041	DSP 3.2	GRAZING MANAGEMENT 2013	GRELLNER, JOSEPH & MABEL	08/23/2012	\$4,768.50	PAID	08/29/2012
DA 062-13-0024	LW(DEV)	DROUGHT ASSISTANCE 2013	SEIFERT, GARY & DELMA	09/05/2012	\$6,693.31	PAID	09/11/2012
DA 062-13-0025	LW(DIST)	DROUGHT ASSISTANCE 2013	SEIFERT, GARY & DELMA	09/05/2012	\$2,130.48	PAID	09/11/2012
DA 062-13-0039 CO1	LW(DIST)	DROUGHT ASSISTANCE 2013	LOTTMANN, DAVID & ELLEN	08/30/2012	\$1,922.97	PAID	09/07/2012
DA 062-13-0047 CO1	LW(DEV)	DROUGHT ASSISTANCE 2013	EPPLER FAMILY HOLDINGS LLC	09/05/2012	\$7,180.96	PAID	09/11/2012
DA 062-13-0048	LW(DIST)	DROUGHT ASSISTANCE 2013	EPPLER FAMILY HOLDINGS LLC	09/05/2012	\$1,162.80	PAID	09/11/2012

7 Contract Payments Board Approved

Sum of Contract Payment \$ **\$24,388.66**

CS Farm/Tract Records

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Farm #	Tract #	Location	Legal Owner	HUC	Primary PWSS	Secondary PWSS	Cons Plan App Date
			WITHOUSE, JOHN & DANIELLE	07140103-040002	6010716-206		08/13/2012
			LEIMKUEHLER, LARRY	10290203-040004			08/14/2012
			MUNDWILLER, PAUL AND MICHAEL J.	10300200-050001			08/16/2012
			COOPER, RONAL & VICKI	10290203-040003			08/27/2012
			CHARLOTTE'S WHITE MULE INC.	10300200-050002			08/20/2012
			GAST, HARLAN & CATHERINE	10300200-050003			08/13/2012
			THE BURSON FAMILY REVOCABLE LIVING TRUST	10300200-050003			08/20/2012

By: DIANA
08/30/12 7:58am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 08/01/12 To 08/31/12

Aug

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN	Beginning Checking Account Balance for: Aug	\$7,605.90
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Auto bal account #: 00-00-100

Bank ID: 081512407	Bank name: Community Bank
Acct #: 2001322	Phone: 573-437-4444

Checks

4544	08/03/12	HUBBARD-PAYROLL 08/03/12	KORY	\$812.28
4545	08/03/12	MAYFIELD-PAYROLL 08/03/12	DIANA	\$849.12
4549	08/03/12	JOHN DEERE TIRE	JOST TIRE	\$99.38
4550	08/03/12	NEWSLETTERS/NAME PLATES	PLATINUM	\$311.20
4546	08/07/12	NEWSLETTER MAILING	POSTMASTER	\$130.73
4552	08/16/12	JOHN DEERE REPAIR	SECONDCREE	\$2,367.15
4553	08/16/12	MAYFIELD AFLAC PYMT	AFLAC	\$262.35
4547	08/17/12	HUBBARD-PAYROLL 08/17/12	KORY	\$812.28
4548	08/17/12	MAYFIELD-PAYROLL 08/17/12	DIANA	\$849.12
4551	08/17/12	HUBBARD GRAZING SCHOOL	MFGC	\$250.00
84548	08/17/12	MCHCP W/H PYMT	MCHCP	\$976.78
4554	08/28/12	JOHN DEERE DRILL REPAIR	JOHNDEERE	\$475.64
4557	08/28/12	4th Grade Burgers	GCFAIR	\$276.00
4558	08/28/12	HUBBARD-EMPTY TRVL	KORY	\$270.08
4559	08/31/12	HUBBARD-PAYROLL 08/31/12	KORY	\$812.28
4560	08/31/12	MAYFIELD-PAYROLL 08/31/12	DIANA	\$867.21
9556	08/31/12	AUG 941 TAXES	EFTPS	\$987.04
Total Checks				\$11,408.64

Deposits

13062101	08/16/12	STATE ALLOCATION	(\$23,232.00)	Deposit
4535RECEIPTS	08/16/12	CASH RECEIPTS	(\$2,150.70)	Deposit
4541RCPTS	08/16/12	NEWSLETTER ADS	(\$75.00)	Deposit
4550RECEIPTS	08/16/12	CASH RECEIPTS	(\$84.50)	Deposit
BI073112	08/16/12	BANK INTEREST 07/31/12	(\$4.47)	Deposit
CR082412	08/24/12	CASH RECEIPTS 08/24/12	(\$567.99)	Deposit
Total Deposits			(\$26,114.66)	

Total Deposits less Checks for the month: (\$14,706.02)

Ending Checkbook Balance: Aug \$22,311.92

-----End of report-----

By: DIANA
08/30/12 7:58am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 120
Dates: From 08/01/12 To 08/31/12

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 120		Beginning Checking Account Balance for: Aug		\$13,283.07
Auto bal account #: 00-00-120				

Bank ID: 081512407 Bank name: COMMUNITY BANK-BRANCH OF MARIE
Acct #: 876660004479 Phone:

Checks

Total Checks \$0.00

Deposits

CDIN071312	08/16/12	CD INTEREST 07/13/12		(\$23.18)	Deposit
			Total Deposits	(\$23.18)	

Total Deposits less Checks for the month: (\$23.18)

Ending Checkbook Balance: Aug **\$13,306.25**

By: DIANA
08/30/12 7:58am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 110
Dates: From 08/01/12 To 08/31/12

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110		Beginning Checking Account Balance for: Aug		\$2,055.92
Auto bal account #: 00-00-110				

Bank ID: 081512407 Bank name: COMMUNITY BANK
Acct #: 248584 Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Aug **\$2,055.92**

Reporting period: 08/01/12 to 08/31/12

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01

Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$21,690.10)	\$0.00	\$0.00	(\$21,690.10)
01-00-400	INTEREST EARNED ON CHECKING	\$0.00	\$0.00	(\$4.47)	(\$4.47)
01-00-401	INTEREST ON CD	\$0.00	\$0.00	(\$23.18)	(\$23.18)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	\$0.00	\$0.00	(\$112.50)	(\$112.50)
01-00-415	SALE OF GOODS-PLAT BOOKS	\$0.00	\$0.00	(\$22.00)	(\$22.00)
01-00-431	ROTOWIPER RENTAL	\$0.00	\$0.00	(\$25.00)	(\$25.00)
01-00-432	JOHN DEERE DRILL RENTAL	\$0.00	\$0.00	(\$2,509.10)	(\$2,509.10)
01-00-433	GREAT PLAINS DRILL RENTAL	\$0.00	\$0.00	(\$201.50)	(\$201.50)
01-00-436	REIMBURSEMENTS	\$0.00	\$0.00	(\$8.09)	(\$8.09)
01-00-515	MANAGERS GROSS SALARY - DIANA	\$58.00	\$96.00	\$0.00	\$154.00
01-00-518	TECHNICIAN SALARY - KORY	\$26.81	\$45.60	\$0.00	\$72.41
01-00-632	JOHN DEERE DRILL REPAIR	\$0.00	\$2,942.17	\$0.00	\$2,942.17
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-640	ADVERTISING AND PROMOTION	\$0.00	\$39.20	\$0.00	\$39.20

Page:

Beginning Balance: (\$21,005.29)

Total Income: (\$2,905.84)

Total Expenses: \$3,122.97

Funds Remaining: (\$20,788.16)



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

June 2012
NRCS Board Report

During the month of June I attended the Maries and Osage County SWCD Board meetings. Mark Brandt attended the Gasconade County SWCD Board meeting in my absence.

I attended and assisted with the Mid America Grassland Evaluation Contest in Springfield, MO. This year's contest was made up of 23 FFA and 4-H teams from 5 states. Ravenswood FFA team from West Virginia was the overall winner.

A FOSA staff meeting was held in Linn.

Met with Mike Cook, NRCS Soil Scientist, to complete some requested wetland determinations.

Megan, Grant and I along with some MDC staff attended a tour of WW Cedar.

FOSA staff attended the Area 2 Civil Rights meeting held in Mexico, MO.

I attended a meeting at the NRCS State Office as part of the Payment Process Cadre. This meeting was to determine the best and efficient way of making payments for EQIP and CSP contracts. This information was then provided to the State Conservationist for final approval.

I attended a DC meeting held at the Area Office.

NRCS staff has been assisting SWCD staff checking out practices for State Cost Share closing out their FY.

Melinda L. Barch
District Conservationist

District Manager Report
Diana Mayfield
July & August 2012

Where do I begin.....things have been crazy since July 23rd when the Governor produced his Executive Order 12-08. We processed 60 requests with 15 landowners being approved for cost-share with 27 contracts. The constant changes from DNR are keeping us busy with constant updating and verification.

Only one landowner is having financial issues which is preventing her from getting her well drilled. I contacted DNR to see if they have any recommendations.

In between the drought requests, I have been getting ready for the 4th Grade Field Days, processing HEL requests, assisted with ECP filings listening to Commission Meetings, sending out drills and processing invoices, getting the great plains in for repair too (lol), processing payrolls and paying bills.

One day we were without internet access, so Kory and I rolled 250 (times 2) posters for the 4th graders.

I assisted with the Drought Meeting in Hermann on August 21st. There were 105 people in attendance including 3 of our Board members. I assisted Debra Nowack with taking notes for her excellent article and took pictures of the event.

The phones have been ringing off the hook and the paper work seems never-ending so I guess everything is a-okay.

August 2012

Kory Hubbard

District Technician

The two words that best describes the month of August is "Drought Assistance!" Most of my time this month has been allotted to all things drought related. Mark, Melinda and I made site visits to all who applied and made eligibility determinations.

I did get to help with the CCPI projects that were installed at Aubuchon's and Smith's. I went to Aubuchon's several times the week he was installing to check elevations and take pictures. Everything is now completed on both projects and looks great!

I also attended The Elsberry PMC Training the 21st through the 23rd. We covered topics including:

- Plant/seed/weed/tree identification
- Sprayer/drill calibration
- Wildlife habitat
- Soil health

It has been a busy month and as this drought assistance comes to a close next month I hope we can get back to our Regular cost share practices



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

**August 2012
NRCS Board Report**

During the month of August I attended the Maries, Osage and Gasconade SWCD Board meetings.

I attended a planning meeting for the Mid Missouri Grazing Conference meeting in Jefferson City.

Provided guidance to SWCD's concerning the Executive Order for Drought Assistance where needed.

Grant and I made field visits with FSA for the Emergency Conservation Program, ECP, for drought assistance. The first visits were made with Randy Frisbee, CED, and Michelle Motley, DD, of FSA in Maries County. All three Counties have been approved for ECP, however currently Maries County is the only county with funding. Grant continues to make field visits with Randy as required by the program.

A Drought Awareness program was held in Hermann in conjunction with Gasconade and Montgomery County USDA Service Centers. Approximately 100 landowners were in attendance. This was a well received meeting for the landowners.

I attended a DC meeting at the Area Office. Main topic was end of fiscal year deadlines for progress and protracts management.

Megan spent three weeks in Oklahoma to attend New Employee Boot Camp.

Melinda L. Barch
District Conservationist

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted August 29, 2012, 3:00 p.m.

AGENDA

USDA Service Center, 316 S. Olive Street, Owensville, MO

Thursday, September 6, 2012, 7:30 p.m.

Open Meeting – Chairman

- ☐ Review Minutes of the August Board Meeting – Secretary
- ☐ Review Minutes of the May Closed Session Meeting – Secretary
- ☐ Review Minutes of the July Closed Session Meeting - Secretary

- Financial Report for July and August - Treasurer
 - Treasurer's Report
 - Time sheets

- **Unfinished Business**
 - CCPI Update
 - Women in Ag clarification
 - Update on Drought Program
 - Letter from Emma Zelch

- Cost-Share –
 - Fund Status
 - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name FY13	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
SEE ATTACHED				

- **New Business**
 - ☐ Health Insurance Selection
 - ☐ 4th Grade Field Days
- NRCS and District Reports
- Calendar of Events
 - ☐ Sept 10-12 – Diana Mayfield gone to Women in Ag Conference
 - ☐ Sept 18 – Tentative Engineering Workshop for technicians
 - ☐ Aug 28 – Oct 1, Regular Cost-share Suspended
- Adjourn. Next Meeting **Tuesday, October 2nd, 7:30 p.m.**, at the USDA Service Center, 7:30 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.